



## Waste and Recycling Policy

NATIONAL WORKFORCE LTD believes in promoting sustainability through prudent waste management and recycling. We attempt to lower our use of materials, reuse materials when we can, and attempt to recycle materials and utilize recycled materials whenever possible. We keep these principles in mind in managing office products, including paper and electronic equipment including computers, plastic, glass, cans, and batteries.

To carry out these goals, we educate and inform our staff about policies and issues and make recycling receptacles available on our premises. We use suppliers, whenever possible, who will aid in collecting and recycling used products that they have supplied, and always seek waste reduction, waste recycling and waste minimization information from suppliers and vendors that we use.

Signed:  Position: **Managing Director** Date: **01/04/2024**

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